

**Joseph Plumb Memorial Library –
Rochester Minutes for Meeting of the Board of Trustees**

Meeting: December 14, 2017

Attendance:

Noelle Johnson - Secretary
Phoebe Butler – Voucher Signer
Rhonda Reints – Vice Chair
Dennis Desrochers – Treasurer
Mary-Patrice Ruocco – Building Committee
Winston Sharples – Chair
Gail Roberts- Director

Meeting came to order at: 6:35 pm

Next meeting scheduled for Thursday, January 11 @ [6:30 pm](#)

MINUTES

Minutes for November meeting were approved with addition of Mary-Patrice to the attendance. Mary-Patrice made a motion to approve; Phoebe seconded, unanimous.

REPORTS

Financial Report – Refer to report for complete details

Director's Report – See report for complete details

- Amos is taking December off.
- We have met 91% of our Digital Dash goal. Encourage ebook and audio check-outs!

Friends –

- Holiday Fair raised \$1600
- Gail will invite Friends to attend our meetings.

OLD BUSINESS:

- Building Expansion plans were distributed.
- Director's Annual Review is completed. Winn to review. Vote next meeting.

NEW BUSINESS:

- Library's Social Media Policy draft distributed to be reviewed and voted on next meeting.
- FY19 Budget approved with adjusted salary numbers (\$154,739); Noelle made a motion to approve; Mary-Patrice seconded. Unanimous.

OTHER:

- At the next Friends meeting on January 20, Gail will discuss handing over Friends membership responsibilities to a Friends member.
- Noelle will send a calendar template to Gail to share with Friends.

ADJOURNMENT:

Mary-Pat made a motion to adjourn; Phoebe seconded; Unanimous.

Respectfully submitted,
Noelle Johnson - Secretary