

**JOSEPH H PLUMB MEMORIAL LIBRARY
MEETING MINUTES - JANUARY 9, 2020**

Attendance: Rhonda Reints, Dennis Desrosiers, Gloria Vincent, Kimberly Burt, Gail Roberts

Meeting called to order at 6:30 PM

Minutes: Gloria motions to accept December 2019 minutes, Rhonda seconds, minutes accepted

Next Meeting: February 13, 2020

Reports:

- **Financials:** Next state payment is expected in Feb/Mar. Will be included in the first round of libraries certified.
- **Director's Report:** Considering a scanner option for big copier, will verify if adding this feature will increase copier lease. 2019 circulation increased 5,621 over 2018 circulation. This does not include e-circulation materials.
- **Friends:** Meeting on 1/27/2020, will hold the spring Savers clothing drive and have a new raffle basket
- **Building Updates:** Andrew accepted grant for library improvements, will be officially announced at the Selectmen's meeting on Monday 1/13/2020. Andrew will meet with the trustees in the near future to discuss plans for improvements. The elevator is set to be installed in the corner closest to the existing YA area.

Action Items:

- **Old Business:**
 - FY2021 budget reviewed. Rhonda motions to accept budget, Dennis seconds. Accepted. Gail will deliver to town hall.
 - Gail's review needs to be completed prior to the next meeting. Rhonda and Gloria will decide on a date for the review and Gail will see it is posted.
- **New Business:**

Motion to adjourn by Dennis, Rhonda seconds. Meeting adjourned at 7:02 PM.

Submitted,
Kimberly Burt