

**Joseph H. Plumb Memorial Library - Rochester
Minutes for Meeting of the Board of Trustees**

Meeting: April 8, 2006

Trustees:	Deborah Briggs	Chair	present
	Pamela Hiralall	Vice-Chair	present
	Lena Bourque	Treasurer	present
	Jacqueline Demers	Secretary	present
	Anthony Dias		present
	Katherine Church		absent
	Olivia Melo	Director	present

Special Guests: Don Collasius and Wendy Keeler – Trustee Candidates

Meeting came to order at: 8:40 a.m.

MINUTES

Deb Briggs moved and Lena Bourque seconded to accept the minutes of the March and February 2006 meetings.

TREASURER’S REPORT

Building Fund CD has been renewed for a term of 90 days with the new maturity date being June 3, 2006. A decision on whether to renew this CD for another 90 days will be made at the May meeting.

Expenditures to date from the Town appropriated Capital funds include payment to Charon Associates for review and certification of the vestibule plans.

DIRECTOR’S REPORT

Olivia attended the Public Library Association conference in Boston. Along with the workshops, there were over 300 vendors to visit. Information on book drops was collected as we will purchase a new book drop once the new entrance is built.

OLD BUSINESS:

Vestibule – It will be closed up the week of April 10th with a target demolition date of April 11th. Mike Meunier, Facilities Manager, is contracting with a crew to come in and take it down.

Basement - Much of the material in the basement has found anew home throughout Town. Items that were of no use to any Town department, were disposed of.

Library Annual Report – The report was submitted to Veronica at the Selectmen’s office for publication. Yearly statistics for this report show an overall increase in all services and programs.

NEW BUSINESS:

R.H.D.C. Approval Application – Mike Meunier has met with the Rochester Historical District Committee regarding the vestibule renovation and has been granted a certificate.

Additional State Aid Award – Additional funds were made available to public libraries. Our share of the increase was \$96.54.

OTHER:

Fundraiser – There is a fundraiser available through Uno Pizzeria that Olivia recommends being looked into for the purchase of the bookdrop.

ADJOURNMENT:

Meeting was adjourned at: 9:50 a.m.

Next [regular] meeting scheduled for: May 13th @ 8:30 a.m.

Respectfully submitted,
Olivia Melo, Library Director