

# Joseph Plumb Memorial Library – Rochester

## Minutes for Meeting of the Board of Trustees

Meeting: September 7, 2013 8:30am

Attendance:	Phoebe Butler	Chair
	Jennifer Kulak	Treasurer
	Mary Levenson	Trustee
	Win Sharples	Trustee
	Gail Roberts	Director

Meeting came to order at: 8:41 a.m.

Next [regular] meeting tentatively scheduled for: October 5 @ 8:30 a.m.

### **MINUTES**

Minutes for July 2013 approved. Motion to approve: Jen Kulak; Second: Mary Levenson.

### **DIRECTOR'S REPORT**

Gail presented the Director's Report for July and August

### **OLD BUSINESS:**

- Water in basement from window in SW corner has been partially remediated. Still getting a small amount of water during large rainstorms. Gutter downspouts pointed away from window well, window covers were put in place but still need to be attached to building.

### **NEW BUSINESS:**

- Gail will be on vacation 9/9 – 9/14 and Oct. 19-26
- Trustees approved a Gifts to Give donation box in the library.
- SAILS will be down for a few days in September. We will be using a patch for circulation.

### **FRIENDS:**

- Book sale currently on today until 3:00
- They are raffling off a Kindle Fire HD, starting at the Country Fair and ending at the book sale.

### **ADJOURNMENT:**

Meeting was adjourned at: 9:27 a.m. JKulak moved, Mary Levenson seconded.

Respectfully submitted,

Gail Roberts, Library Director