Meeting: October 8, 2015 Attendance:

 Phoebe Butler-

 Dennis Desrosiers-

 Winston Sharples – Chair

 Mary-Patrice Ruocco – Building Committee

 Gail Roberts- Director

Meeting came to order at:6:58 pm

Next meeting tentatively scheduled for Thursday, November 12, 2015 @ 6:30 pm

# MINUTES

Minutes for September approved. Dennis made a motion to approve; Mary-Patrice seconded; unanimous.

# DIRECTOR’S REPORT

Financial Report –

* Refer to report for complete details

Director's Report – See report for complete details

Friends – Spaghetti supper planned for October 17 at the COA

Building Committee –

* Schedule a meeting with Mike McCue and Andrew Daniel to discuss building options, with the Building Committee meeting one hour before. Tracey Eldridge is looking into purchasing defribulators for all Town buildings. She will get back to Gail with a price. Possibly the Friends can help pay for it. Tracey will train staff in its use.

**OLD BUSINESS:**

* Website still needs tweaking in places.
* The LSTA grant is finished.

# NEW BUSINESS:

* Debbie Conrad from SAILS has suggested that libraries should not be keeping old patron registrations. To that end, Gail instructed Jen to redesign our registration form. Motion to accept the new form was made by Dennis; Mary-Patrice seconded. Unanimous.
* There was a question, also from SAILS, about how libraries feel when non-residents with our town card use our online services. Gail wanted the sense of the Board, who were fine with this.
* There was a discussion of holiday hours. Pending Board of Selectmen approval, the hours will be :

Wednesday, November 25: 10-2. Close at 2:00 for carpet cleaning.

Closed Thursday, November 26 and Friday, November 27 for Thanksgiving.

Thursday, December 24: either open from 10-2 or close. Close Friday, December 25. Saturday, December 26: Close. Thursday, December 31: either open from 10-2 or close. Close Friday, January 1. Open 10-2 on Saturday, January 2.

**OTHER:**

# ADJOURNMENT:

Mary-Patrice made a motion to adjourn; Phoebe seconded; Unanimous. Adjourned 7:55 p.m.

Respectfully submitted,

Gail Roberts, Library Director