

Joseph Plumb Memorial Library – Rochester

Minutes for Meeting of the Board of Trustees

Meeting: October 5, 2013 8:30am

Attendance:	Phoebe Butler	Chair
	Jennifer Kulak	Treasurer
	Dennis Desrosiers	Vice-Chair
	Win Sharples	Trustee
	Gail Roberts	Director

Meeting came to order at: 8:30 a.m.

Next [regular] meeting tentatively scheduled for: November 9 @ 8:30 a.m.

MINUTES

Minutes for September 2013 approved. Motion to approve: Jen Kulak; Second: Win Sharples.

DIRECTOR'S REPORT

Gail presented the Director's Report for September.

OLD BUSINESS:

- We are waiting for the architect to sign off on the plans, then we will go ahead when Mike comes back from vacation.
- The survey was approved, pending suggestions from Win and Ruth.

NEW BUSINESS:

- The holiday hours were approved. Motion to approve: Jen Kulak; second: Dennis Desrosiers. Approved. The holiday hours are:
November
Close Wednesday, Nov. 27 at 2:00 for carpet cleaning
Close all day Thursday, Nov. 28 and Friday, Nov. 29
December
Closed Tuesday, Dec. 24 and Wednesday, Dec. 25.
Open Dec. 31 from 10-2.
Closed Jan. 1, 2014.
- Gail suggested we think about a new day or time for the Trustees meeting, but everyone present was happy with Saturday, though some suggested we start at 8:00 instead of 8:30.
- SAILS will be down for a few days in September. We will be using a patch for circulation.

FRIENDS:

- Earnings from book sale not in yet.
- Holiday Open House will take place on Saturday, Dec. 7.

OTHER BUSINESS:

- Gail announced an upcoming program: a marathon reading of Dickens' *A Christmas Carol*. This program was suggested by a patron, Stan Moszczenski, who will start with the first chapter. The Friends will supply refreshments.

ADJOURNMENT:

Meeting was adjourned at: 9:24 a.m. JKulak moved, Win Sharples seconded.

Respectfully submitted,

Gail Roberts, Library Director