

Joseph Plumb Memorial Library – Rochester

Minutes for Meeting of the Board of Trustees

Meeting: Oct. 13th, 2012 8:00am

Attendance:	Phoebe Butler	Chair
	Dennis Desrosiers	Vice-Chair
	Jennifer Kulak	Treasurer
	Jay Williams	Secretary
	Elizabeth Owen	Trustee
	Gail Roberts	Director
	Win Sharples	Guest

Meeting came to order at: 8:11 a.m.

Next [regular] meeting tentatively scheduled for: November 10th @ **8:30 a.m.**

MINUTES

Minutes for September approved. Jen Kulak motioned, Dennis Desrosiers 2nded

DIRECTOR'S REPORT

Gail presented the Director's Report and the numbers were reviewed (see report for detail).

BUILDING UPDATE

Repairs to the security system, and a replacement computer will be covered by Town insurance.

OLD BUSINESS:

- The Special Town Meeting warrant was presented, as were blueprints for the basement project.

NEW BUSINESS:

- The holiday hours were presented and approved. Jay Williams moved; Jen Kulak seconded.
- Food for Fines dates were set for Dec. 1 – 21. Dennis Desrosiers moved; Elizabeth Owen seconded. Approved.
- The Special Town Meeting date was announced as Oct. 22 at 7:00 at RMS.
- Our MEG/LIG total was \$804 under what the MBLC expects, so we have to petition for a waiver. When the FinCom transfers money to our budget on 10/15, the petition can be withdrawn.

FRIENDS:

- Annual Meeting scheduled for Oct. 29.

OTHER BUSINESS

- Elizabeth Owen submitted her resignation from the Board for health reasons. Win Sharples agreed to take her place, pending approval by the Selectmen. Gail will send a memo to the Town Clerk and the Selectmen.

ADJOURNMENT:

Meeting was adjourned at: 09:08 a.m. Dennis moved, Elizabeth seconded.

Respectfully submitted,
Gail Roberts, Library Director