

# Joseph Plumb Memorial Library – Rochester

## Minutes for Meeting of the Board of Trustees

Meeting: Nov. 10, 2012 8:30am

Attendance:	Phoebe Butler	Chair
	Jennifer Kulak	Treasurer
	Win Sharples	
	Mary Levenson	
	Gail Roberts	Director

Meeting came to order at: 8:31 a.m.

Next [regular] meeting tentatively scheduled for: December 8 @ **8:30 a.m.**

### **MINUTES**

Minutes for October approval postponed due to lack of quorum. (Win Sharples is not yet an official Trustee.)

### **FINANCIAL**

MBLC is all set. \$1000 has been added to our budget from the FinCom. \$1000 donation from the Pierceville Association has been received and added to the basement project funds. A thank-you letter was sent.

### **DIRECTOR'S REPORT**

Gail presented the Director's Report and the numbers were reviewed (see report for detail). Circulation and downloads are both up.

### **BUILDING UPDATE**

### **OLD BUSINESS:**

- Phoebe and Jen both attended the Special Town Meeting. No questions were asked about our request.

### **NEW BUSINESS:**

- Phoebe and Mary will do the Director's annual review on Nov. 19.
- Food for Fines dates were set for Dec. 1 – 21. Dennis Desrosiers moved; Elizabeth Owen seconded. Approved.
- Phoebe and Gail sent a thank-you letter to Elizabeth Owen.
- Win Sharples will be appointed to the Board on Monday, 11/19 at 7:00 by the Board of Selectmen. Phoebe, Mary, and Gail will attend.

### **FRIENDS:**

- Holiday Open House is scheduled for Saturday, Dec. 1

### **OTHER BUSINESS**

### **ADJOURNEMENT:**

Meeting was adjourned at: 9:12 a.m.

Respectfully submitted,  
Gail Roberts, Library Director