

Joseph Plumb Memorial Library – Rochester

Minutes for Meeting of the Board of Trustees

Meeting: Sept 10th, 2011 8:30am

Attendance:	Phoebe Butler	Chair
	Dennis Desrosiers	Treasurer
	Jay Williams	Secretary
	Wendy Keeler	Trustee
	Elizabeth Owen	Trustee
	Gail Roberts	Director

Guests:

Meeting came to order at: 8:35 a.m

MINUTES

As there were not enough members for a quorum at the July meeting, the minutes for both June and July were reviewed. Motions to accept were made and seconded, with one naming error noted in the July minutes.

DIRECTOR'S REPORT

Gail presented the Director's Report and the numbers were reviewed (see report for detail).

- Gail is working on the "Municipal Equalization Grant/Library Incentive Grant" (MEG/LIG) report; should have it by next meeting. This is a yearly report submitted for us to apply and receive State Aid.
- Hired Tabitha Schneider back as page, Megan Pierce is not able to fill this position.
- Teacher open house in August: Not a lot of participation; only 4 teachers came by (plus 3 members of Mattapoisett library). Head of curriculum said she was interested in doing this again, but during the work day.
- First day of school had pastries and coffee Kaffeeklatsch at the library that was fun.
- Did have good participation with setting up for Book sale. 8 Boys scouts to help with the book sale
- Library faired very well during the storm. Had outage on Sunday, but back to power on Monday. Had large attendance for wireless and internet use, as the library was the only public facility in town that was on-line.
- In the process of replacing Lisa's PC with a newer, off-lease Dell tower through SAILS.
- Eliminated all books on cassette and replaced popular titles with CD

Summer reading program:

- Summer reading program was very successful. Participation increase in online registration over last year.
- Program ran through end of August and exceeded 5000 hours.
- This year state is looking at registration and participation and we had 87% participation after registration.
- End of year party was very successful over at the Congregational church.

OLD BUSINESS:

- Briefly reviewed the issue regarding Robin Roderick and the \$12,500 she wants to donate to the library on behalf of her parents. Gail still needs to discuss this with her.
- Discussed the idea for getting pine needles as ground covering for the Library property abutting New Bedford road underneath the Pine trees. It was the general opinion that in this area, it would be difficult to find someone who sells pine needles, although Wendy did mention that Ray Desmaris, the Amzoil dealer on Route 105 sometimes sells piles he

rakes from his yard.

NEW BUSINESS:

- Wendy noticed that a light out by the Gazebo is out, Gail will add to list to fix
- Elizabeth brought up subject of writing "Thank you" notes to book sale volunteers, Gail said that she has already planning for that.
- Elizabeth was asking about how the library obtains required reading material for students and how many copies of these required books are at library. Gail had 2 copies here (of the particular book Elizabeth was inquiring about), and received 4 out of the pool of books provided by the school. Others obtain by what has available in the system.
- Gail emailed Police Chief Paul Magee about coordinating a group carpet cleaning price. She has someone she has used in the past, and Dennis Desrosiers has someone he recommends that Gail can call to compare prices.
- Bylaws: current ones are not "official", no "date last modified" or "date submitted", nothing indicated when or who approved them. Wendy brought up subject of being able to review them at home and discuss any proposed changes via email, remembering that Elizabeth does not have email and will have to be provided hardcopy. Members already noted several spots in current by-laws that will need to be updated, and will review at home.

FRIENDS:

- Friends of the Plumb library are having their book sale today... from 2-3 it's "buck a bag" sale.
- Last night had friends preview sale, and there was a moderate participation. Did have one dealer how up, but he is a friendly and undemanding fellow.
- Friends proposed having scarecrow contest in October. \$25 entry fee proposed. Judging is based on the one that receives the most donations to friends or food pantry. Trustee's suggested a \$10 fee for better participation. Wendy brought up the issue of how to support them outside; library provides stands or some method of standing them up.
- Trustee's made suggestion to lower entry to \$10, and 1 week for judging.

ADJOURNEMENT:

Meeting was adjourned at: 9:47 a.m. Wendy moved, Dennis seconded.
Next [regular] meeting tentatively scheduled for: October 15th, 2011 @ 8:30 a.m

Respectfully submitted,
Jay Williams, Secretary