

Joseph Plumb Memorial Library – Rochester
Minutes for Meeting of the Board of Trustees

Meeting: November 6th, 2010

Trustees:	Phoebe Butler	Chair	present
	David Smith	Vice-Chair	present
	Dennis Desrosiers	Treasurer	present
	Wendy Keeler	Secretary	present
	Bunny Mogilnicki		present
	Elizabeth Owen		present
	Gail Roberts	Director	present

Meeting came to order at: 8:30 a.m.

MINUTES

Minutes for October were accepted. David moved and Dennis seconded. (Approved)

TREASURER'S REPORT

Gail presented the Treasurer's Report.

FRIENDS' REPORT

The Friends' Annual Meeting was held. The post-meeting program went well.
The Holiday Open House will be 12/4/10 from 10-3. Sign-up for bake sale and wreath order forms are on the circulation desk. The Girl Scouts and Brownies will be singing.

DIRECTOR'S REPORT

Gail Roberts presented the Director's Report. Gail purchased a bar code duplicator from SAILS for \$700 with funds from the Revolving Fund account. Gail updated the trustees regarding Open Meeting Law changes after the town meeting had a full discussion on it. Scarves for Soldiers has been a successful program.

LIST OF VOTED ON DOCUMENTS

Minutes for October were accepted. David moved and Dennis seconded. Found in the Trustees binder in library director's office (Approved)
Gail's Contract was accepted Bunny moved and David seconded. (Approved) Copy in Town Hall (Approved)

OLD BUSINESS:

Gail's Contract (Vote) – Bunny moved and David seconded to accept Gail's contract. (Approved)

NEW BUSINESS:

Holiday Hours (Vote)– Bunny moved and David seconded the holiday hours as listed below (Approved)

Holiday Hours: Thursday, 11/25 and Friday 11/26 – Closed

Friday, 12/24 and Saturday, 12/25 – Closed
Friday, 12/31 – open 10-2; Saturday, 1/1/2011 – Closed

Food for Fines (Vote) – Wendy moved and David seconded Food for Fines to be donated to Damien's Pantry for 11/29/2010 through 12/21/2010. Pet food will also be accepted for animal shelters. (Approved)

OTHER:

Statue Update – Phoebe is still trying to contact Deb Holden regarding paint to cover the rusting.

Gail still pursuing landscaping options.

David moved to have the next meeting result in a goal for what the basement will be used for. Bunny seconded. (Approved)

Meetings attended by staff:

10/5	PC Support group annual meeting, SAILS
10/13	Youth Services meeting, Lisa – Lakeville PL
10/16	Trustees meeting
10/17	NELA conference, Boxboro
10/19	Town Department Heads meeting
10/20	SAILS members meeting
10/30	Plumb Corner Halloween Party – Lisa and Junior Friends

ADJOURNEMENT:

Meeting was adjourned at: 9:45 a.m. Wendy moved, Elizabeth seconded.
Next [regular] meeting tentatively scheduled for: December 11th, 2010 @ 8:00 a.m

Respectfully submitted,
Wendy Keeler, Secretary