

# Joseph Plumb Memorial Library – Rochester

## Minutes for Meeting of the Board of Trustees

Meeting: Oct 15<sup>th</sup>, 2011 8:30am

Attendance:	Phoebe Butler	Chair
	David Smith	Vice-Chair
	Dennis Desrosiers	Treasurer
	Jay Williams	Secretary
	Wendy Keeler	Trustee
	Elizabeth Owen	Trustee
	Gail Roberts	Director

Guests:

Meeting came to order at: 8:32 a.m

Next [regular] meeting tentatively scheduled for: December 10th @ 8:30 a.m

### **MINUTES**

Minutes for October approved, with typo correction.

### **DIRECTOR'S REPORT**

Gail presented the Director's Report and the numbers were reviewed (see report for more detail).

Highlights:

- Finances: Reviewed; not much new info here. Have not heard yet on how much state aid we will be receiving.
- Universal class participation keeps growing.
- Overdrive registration was up from September, but actual usage was down.
- Suggested dropping the usage statistic on "Wireless" as this is a service that is free to the library and is difficult at best to accurately determine. Trustees agreed.

### **OLD BUSINESS:**

- Building committee: Agreed to meet on Nov 19<sup>th</sup> at 9:00am, will post notice of such and agenda with town clerk. Purpose is to discuss existing building plans.
- Gail has spoken to Mike about the doorknob situation brought up at the last meeting (current knobs are difficult for some patrons to use, suggesting levers instead of knobs). Mike also reported that he has spoken to the company who installed the elevator at RMS about the libraries need for something for basement access.
- Gail talked with Wayne Therrien about the water pooling on the back steps. Wayne said that this would require rebuilding that portion of the steps and he would look at it in the spring. For now he suggested a mat. Gail had a brochure and the doorway was measured and a mat will be ordered for this. David suggested building up the bottom of the mat with cardboard to provide a slope for water to run off.
- Gail provided new version of bylaws modified as discussed at last meeting (see prior minutes for detail). Motion to accept by EOwens, 2nded by DSmith.

### **NEW BUSINESS:**

- Motion was made to do Food for Fines program again this year. Motion was made by DSmith, 2nded by WKeeler.
- Reviewed proposed holiday hours, no objections.
- Gail is in discussions with Barnes and Noble on getting Nooks for the library for loans to patrons. There are some issues to be resolved here, however, as it is unclear yet how

- using these in the library system will be implemented in terms of Digital rights and restricting access on the Nooks while on loan, to prevent downloading of additional materials. Gail will speak with Marion library to see how they have implemented it there.
- Discussed possibility of having a place to post patron book reviews. Gail said that library already has 2 accounts with "Good Reads" for existing book clubs and could open another for this purpose.
  - PButler and DSmith to perform Gail's yearly review after the conclusion of the trustee meeting.

**FRIENDS:**

- Jr. Friends had meeting and put together gift bags for Damien's food pantry. Also did face painting event and decorated library trees
- Officers re-elected to same positions.
- Discussed upcoming silent auction: Need goods and services donated for this. These should be donated by Saturday November 26<sup>th</sup>. Also discussed better way of holding auction that will allow more people to be able to bid and view items.

**ADJOURNEMENT:**

Meeting was adjourned at: 9:31 a.m. JWilliams moved, DSmith seconded.

Respectfully submitted,  
Jay Williams, Secretary