

Joseph Plumb Memorial Library – Rochester  
Minutes for Meeting of the Board of Trustees

Meeting: May 7<sup>th</sup>, 2011

Trustees:	Phoebe Butler	Chair	present
	David Smith	Vice-Chair	present
	Dennis Desrosiers	Treasurer	absent
	Wendy Keeler	Secretary	present
	Jay Williams		present
	Elizabeth Owen		present
	Gail Roberts	Director	present

Meeting came to order at: 8:33 a.m.

**GUESTS**

**MINUTES**

Minutes for April were accepted. David moved and Jay seconded. (Approved)

**TREASURER'S REPORT**

Gail presented the Treasurer's Report. Revised budget was adopted and will be presented at town meeting. The 2% COS for non-union employees has been included in the town budget.

**FRIENDS' REPORT**

The current accounts are:

Checking \$792.49

Savings \$7607.96

CD \$5255.72

The country fair has been canceled so the Friends are considering a preview sale at the Congregational Church yard sale instead.

The Friends are raising money for the front entrance plantings.

**DIRECTOR'S REPORT**

Gail presented the Director's Report. Circulation has been going back up. The non-fiction group will continue providing 3 or more people are present.

**LIST OF VOTED ON DOCUMENTS**

Minutes for April were accepted. David moved and Jay seconded. Found in the Trustees binder in library director's office (Approved)

**OLD BUSINESS:**

**Building Committee Update** No reports from Mike Meunier yet – Phoebe to follow up with him. The front steps have been fixed.

**NEW BUSINESS:**

**Election of Officers** (vote)

Wendy moved and David seconded the slate of officers as listed below. (Approved)

Chair - Phoebe Butler

Vice-Chair – David Smith

Treasurer – Dennis Desrosiers

Secretary – Jay Williams

**Adding library databases from Recorded Books**

Gail shared information on 3 Recorded Books options and it was decided to pursue a subscription to Universal Class for \$1350 with SAILS discount. Gail will get more information from other libraries regarding their experience w/ Mango, BYKI and like databases.

**OTHER:**

Warrant review, May 16

Town Meeting, May 23

Gail at Book Expo America, May 24 – 26 - David made motion for Gail to use conference time instead of vacation time. Elizabeth seconded. (Approved)

**Meetings attended by staff:**

4/9 Trustees meeting

4/26 Town Department Heads meeting

4/26 Webinar: The Entrepreneurial Librarian: Running the Business of Your Library

**ADJOURNEMENT:**

Meeting was adjourned at: 9:36 a.m. David moved, Jay seconded.  
Next [regular] meeting tentatively scheduled for: June 11<sup>th</sup>, 2011 @ 8:30 a.m

Respectfully submitted,  
Wendy Keeler, Secretary