

Joseph Plumb Memorial Library – Rochester
Minutes for Meeting of the Board of Trustees

Meeting: June 19th, 2010

Trustees:	Phoebe Butler	Chair	present
	David Smith	Vice-Chair	absent
	Dennis Desrosiers	Treasurer	absent
	Wendy Keeler	Secretary	present
	Bunny Mogilnicki		present
	Elizabeth Owen		present
	Gail Roberts	Director	present

Meeting came to order at: 8:35 a.m.

MINUTES

Bunny moved to accept May Minutes, Elizabeth seconded. (Approved)

TREASURER'S REPORT

Remaining State Aid balance of \$2,725.92 was received.

FRIENDS' REPORT

The first summer concert will be the New Bedford Harbor Sea Shanty Chorus performing on July 29th at 6:30pm. Junior Friends is meeting on Monday, June 21st.

DIRECTOR'S REPORT

Gail Roberts distributed the monthly statistics and Highlights for May. Gail shared information from Book Expo America. She found it beneficial and would like to attend next year.

OLD BUSINESS:

Friendship Wall Proposal – The project has been relocated to RMS and will not be carried out on the library grounds.

NEW BUSINESS:

Staff Contracts – Gail presented the staff contracts for signing.

Optimal Resume Database – Bunny moved to purchase Optimal Resume Database, Elizabeth seconded. (Approved)

Summer Reading Program – The Program will start in June and will end in at the end of July. The library is partnering with the Rochester Memorial School library and is allowing the school to use the library's forms and databases. Reptiles Rock will be at the library on June 26th.

OTHER:

Reading Garden – Hathaway Landscaping has been hired to maintain the Reading Garden. It is being paid out of the Santos Fund. Phoebe spoke with Mr.

Santos. Deb Holden has contacted the manufacturer of the statue of the children regarding rusting . They will be sending a kit to “paint” the chipped areas. Mr.Santos requested an update on the Santos Fund balance which Gail will send to him. Phoebe is going to talk to Mike and Mr. Santos about sealing the gazebo roof.

August Meeting Cancelation – August meeting will be canceled.

Revamping Computer Classes – Gail is looking into changing the format and scheduling of the computer classes.

Barcoding – Sort to Light is a SAILS program to move the barcodes to the outside of the book.. This will allow SAILS to streamline the process. If the barcode is on the outside the book will fast track to the borrowing library instead of requiring a slip. Gail will be looking for volunteers to assist in the relocating of the barcodes.

Meetings attended by staff:

5/3 Town Warrant Review: Gail
5/8 Trustees meeting: Gail
5/12 Town Department Heads Meeting: Gail
5/17 Town Meeting: Gail
5/19 SAILS Members Meeting: Gail
5/19 Social Networking for libraries: Jen, SEMLS
5/25 Tech Services Round Table: Jen, SAILS
5/25 – 27 Book Expo America, NYC: Gail

ADJOURNEMENT:

Meeting was adjourned at: 9:30 a.m. Bunny moved, Wendy seconded
Next [regular] meeting scheduled for: July 10th, 2010 @ 8:30 a.m.

Respectfully submitted,
Wendy Keeler, Secretary