

Joseph Plumb Memorial Library – Rochester  
Minutes for Meeting of the Board of Trustees

Meeting: February 9, 2008

Trustees:	Deborah Briggs	Chair	present
	Pamela Hiralall	Vice-Chair	absent
	Lena Bourque	Treasurer	present
	Wendy Keeler	Secretary	present
	Anthony Dias		absent
	Jackie Demers		present
	Gail Roberts	Director	present

Meeting came to order at: 8:39 a.m.

Special guests: Linda Medeiros, Phoebe Butler, Lori Gonsalves, and Bunny Mogilnicki

### **MINUTES**

Lena moved to accept January Minutes, Jackie seconded.

### **TREASURER'S REPORT**

Current SAILS balance of \$294.86, Gail will be ordering new library cards against the credit.

Gail will get an update regarding balances of the five trusts that were left with stipulations to be used for books.

### **DIRECTOR'S REPORT**

Gail Roberts distributed the monthly statistics and Highlights for January.

The library is lending 12 large print books per month to the COA.

A lawsuit is being settled by CD distributors that will result in \$300 that must be used on music. Gail will have the form signed at the Selectmen's Meeting.

Gail attended SAILS Circulation Policy Committee, SAILS members meeting, Rochester Historical Society, and SEMLS Youth Services Advisory Committee. Jen attended SAILS Tech Services meeting and SAILS Circulation meeting.

**OLD BUSINESS:**

**Gift Policy** – Gail presented a revised Gift Policy. Text has been revised and Gail will revise per discussion and e-mail it to Blair Bailey for review as well as update the website. To be voted on next meeting.

**Copier** – Research is ongoing. Gail and Rich LaCamera will be meeting with company that leases copiers.

**NEW BUSINESS:**

**Building Plan – Grant Update** – We are currently applying for grants and investigating expansion possibilities.

Gail has applied for the following grants: Mayflower Bank, Hamburger Helper “myHomeTownHelper.com”, Makepeace, and Eastern Bank.

**Advertising for Trustees - update** – Papers have been taken out for the Trustee openings by several candidates.

**OTHER:**

**Disaster Recovery Policy** – Gail is working with DPLAN software to create a Disaster Recovery and Preventative Maintenance. She will present it for approval once complete.

**ADJOURNEMENT:**

Meeting was adjourned at: 9:45 a.m.

Next [regular] meeting scheduled for: March 8<sup>th</sup>, 2008 @ 8:30 a.m.

Respectfully submitted,  
Wendy Keeler, Secretary/Trustee