

Joseph Plumb Memorial Library – Rochester  
Minutes for Meeting of the Board of Trustees

Meeting: April 9<sup>th</sup>, 2011

Trustees:	Phoebe Butler	Chair	present
	David Smith	Vice-Chair	absent
	Dennis Desrosiers	Treasurer	present
	Wendy Keeler	Secretary	present
	Bunny Mogilnicki		present
	Elizabeth Owen		present
	Gail Roberts	Director	present

Meeting came to order at: 8:35 a.m.

**GUESTS**

Mike Meunier was invited to discuss the basement. Jay Williams attended as a candidate for the open trustee position.

**MINUTES**

Minutes for March were accepted. Dennis moved and Elizabeth seconded. (Approved)

**TREASURER'S REPORT**

Gail presented the Treasurer's Report.

**FRIENDS' REPORT**

Friends Board Meeting: the Friends Board met to discuss plans for the Spring/Summer season. They set the date for their book sale for Sept. 10, with preview sales at the Country Fair, and possibly the Congregational Church Yard Sale on Sept. 3. They also discussed the possibility of a Members preview sale on the evening before the regular sale. They discussed fundraisers, wishing to continue the Mother's Day fundraiser from last year, with treats from Artisan Kitchens and Black-Tie Cookies, plus will speak to Matt's Blackboard about having a Friends night.

**DIRECTOR'S REPORT**

Gail presented the Director's Report. The fiction book club was well attended, but the non-fiction was not. We will be dropping the non-fiction book club due to lack of participants.

**LIST OF VOTED ON DOCUMENTS**

Minutes for March were accepted. Dennis moved and Elizabeth seconded. Found in the Trustees binder in library director's office (Approved)

**OLD BUSINESS:**

***Building Committee Update*** – Mike Meunier explained what our options are for finishing the basement. There are more ADA approved elevator options than when we first discussed the basement. He is going to have the prints reviewed and he will meet with the building inspector to see if there are any other requirements before getting bids. Mike will provide information on the elevator, inspection fees, and service contracts.

**Revised FY12 Budget** – Town Department Heads meeting: Rich discussed the budget cuts that need to be made to some departments' FY12 budget. The library is being cut by \$5375. Elizabeth moved and Wendy seconded the amended budget. (Approved)

**NEW BUSINESS:**

**OTHER:**

Election Wednesday, April 13

Library Snapshot Day, April 13

Gail at Book Expo America, May 24 – 26

**Meetings attended by staff:**

3/3	Friends Board meeting
3/12	Trustees meeting
3/15	Town Department Heads meeting
3/16	SAILS members meeting
3/23	Staff meeting

**ADJOURNEMENT:**

Meeting was adjourned at: 9:55 a.m. Dennis moved, Bunny seconded.  
Next [regular] meeting scheduled for: May 7<sup>th</sup>, 2011 @ 8:30 a.m

Respectfully submitted,  
Wendy Keeler, Secretary