

Joseph Plumb Memorial Library – Rochester  
Minutes for Meeting of the Board of Trustees

Meeting: April 12<sup>th</sup>, 2008

Trustees:	Wendy Keeler	Chair	present
	Lena Bourque	Vice-Chair	present
	Phoebe Butler	Treasurer	present
	Bunny Mogilnicki	Secretary	present
	Anthony Dias		present
	Deborah Briggs		absent*
	Gail Roberts	Director	present

Meeting came to order at: 8:34 a.m.

\* Note: Deb Briggs submitted proxy vote dated April 9<sup>th</sup>, 2008 for the April 12<sup>th</sup>, 2008 meeting in favor of Wendy Keeler as Chair and count her vote in accordance to Wendy's.

### **ELECTION OF OFFICERS**

Bunny and Phoebe have been elected for three year terms on the Board.  
Motion made by Lena and seconded by Tony for 2008-2009 Board officers as follows pending the new trustees being sworn in (Approved):

Wendy Keeler – Chair  
Phoebe Butler – Treasurer

Lena Bourque – Vice-Chair  
Bunny Mogilnicki – Secretary

### **MINUTES**

Lena moved to accept March Minutes with correction, Tony seconded (Approved).

### **TREASURER'S REPORT**

### **DIRECTOR'S REPORT**

Gail Roberts distributed the monthly statistics and Highlights for March.

### **OLD BUSINESS:**

**Update on Building Issues** – The spotlights were fixed, the dehumidifier purchased (not yet installed), and the lighting in the basement has been improved. Blinds were selected and installed.

**Update on Reading Garden** – The gazebo will be moved and trees will be cut next week. Jill approved pavers Mike recommended.

**Photocopier** – Installed, but training has not been done yet. The old copier is going to the highway department.

**Update on Library Assisant and page positions** – There were 10 applicants for LA position, 7 were interviewed. Lisa Fuller was selected and will be starting in a couple weeks. There have been 12 applicants for the page position. Gail will be bringing in several of the candidates for interviews.

**Net Lender** – Discussed lender versus borrower status and purchasing more copies of high demand items.

### **NEW BUSINESS:**

**Incident Report** – Lena moved that the Incident Report be approved as presented, Wendy seconded. (Approved)

**McNaughton Books** – Gail could not create an account due to McNaughton switching computer systems. She will create an account and place book order once new system is up.

**Portrait Signage** – Lena moved hanging small signs identifying the Leonards and Plumbs beneath the portraits. Bunny seconded. Gail will do research. (Approved)

**Storage Policy** – Gail to fact find.

### **OTHER:**

Sent card to Mrs. Ruggles.

Gail will be looking into bench options.

Jen is coordinating “Get Caught Reading” for a display. She will be taking photos of various town employees reading.

### **ADJOURNEMENT:**

Meeting was adjourned at: 10:02 a.m.

Next [regular] meeting scheduled for: May 10<sup>th</sup>, 2008 @ 8:30 a.m.

Respectfully submitted,  
Wendy Keeler, Chair/Trustee