

Joseph Plumb Memorial Library – Rochester
Minutes for Meeting of the Board of Trustees

Meeting: May 13th, 2006

Trustees:	Deborah Briggs	Chair	present
	Pamela Hiralall	Vice-Chair	present
	Lena Bourque	Treasurer	present
	Wendy Keeler	Secretary	present
	Anthony Dias		absent
	Jackie Demers		present
	Olivia Melo	Director	present

Meeting came to order at: 8:45 a.m.

ELECTION OF OFFICERS

Deborah Briggs was re-elected and Wendy Keeler elected for three year terms on the Board. Katherine Church was recognized.

Motion made by Jackie Demers and seconded by Deborah Briggs for 2006-2007 Board officers as follows:

Deborah Briggs – Chair	Pamela Hiralall – Vice-Chair
Wendy Keeler – Secretary	Lena Bourque – Treasurer

MINUTES

Deb Briggs moved and Lena Bourque seconded to accept the minutes of the April meeting after correction noting Jackie Demers presence and next meeting date.

TREASURER’S REPORT

Lena Bourque moved rolling-over Building Fund CD that matures June 3, 2006 for additional 90 day term, seconded by Deborah Briggs.

Discussed possible reduction/elimination of third and final installment of town funding, FY07, towards vestibule. Olivia Melo will provide Mike Costa, FinComm Chair, with an itemized budget for the town’s portion of vestibule project.

DIRECTOR’S REPORT

Olivia Melo presented library statistics. High percentage of non-resident circulation, specifically from Marion, was noted by Pamela Hiralall.

Michele Tapper-Racine participated in Safety Day at Rochester Memorial School, taught Internet safety.

Olivia presented a letter from Karl R. Jonas crediting the Plumb Library for its role in his genealogical research for his recent book and offering two signed copies of the book to the library. One copy will remain with the library and the other will be donated to the Rochester Historical Society.

OLD BUSINESS:

Vestibule - Work had been delayed after demolition due to scheduling conflicts. Mike Meunier, Facilities Manager, has received the building permit for the vestibule and will be resuming work.

NEW BUSINESS:

Book Drop - The book drop selection has been narrowed to a free standing lockable drive-by model.

OTHER:

Letter sent to Mr. Lionberger regarding future donations.

ADJOURNEMENT:

Meeting was adjourned at: 10:20 a.m.

Next [regular] meeting scheduled for: June 10th, 2006 @ 8:30 a.m.

Respectfully submitted,
Wendy Keeler, Secretary/Trustee