

Joseph Plumb Memorial Library – Rochester

Minutes for Meeting of the Board of Trustees

Meeting: May 10, 2014 8:30am

Attendance: Phoebe Butler
Dennis Desrosiers
Jennifer Kulak
Mary Levenson
Rhonda Reints
Win Sharples

Gail Roberts Director

Guests:

Meeting came to order at: 8:32 a.m
Next [regular] meeting tentatively scheduled for June 14 @ 8:30 a.m.

MINUTES

Minutes for April approved. Jen Kulak made a motion to approve; Win Sharples 2nded; approved.

DIRECTOR'S REPORT

Gail presented the Director's Report and the numbers were reviewed (see report for detail)

FRIENDS

Leith Patnaude is now the Treasurer of the Friends.

BUILDING

As Andrew could not make this meeting, it was decided to revive the Building Committee and meet with Andrew before the next Trustees meeting. The Building Committee is: Phoebe, Dennis, Jen. Phoebe will contact Andrew as to the best day and time for him to meet, and will contact the others. Gail will submit the meeting notice.

OLD BUSINESS:

Election of officers: Phoebe Butler – Chair; Win Sharples – Vice-Chair; Rhonda Reints – Secretary; Mary Levenson – Treasurer; Trustee designated to sign time sheet summary – Mary Levenson, with Phoebe Butler as backup.

Update on Website – Karen Alves is finishing up some big projects and will contact Gail at the end of May.

NEW BUSINESS:

Gail needs a Trustee delegate on the five-year-plan study committee and asked for Trustees to consider volunteering.

OTHER:

Jen Frasier's father died suddenly, and Gail asked if the library could delay opening on Friday, May 16, so that staff could attend the visiting hours. Jen Kulak made a motion to approve; Dennis seconded; approved.

The Annual Town Meeting is on Monday, May 19 at 7:00 p.m. at RMS.

ADJOURNEMENT:

Meeting was adjourned at: 9:12 a.m. Jen Kulak moved, Mary Levenson seconded; approved.

Respectfully submitted,
Gail Roberts, Library Director