

Joseph Plumb Memorial Library – Rochester
Minutes for Meeting of the Board of Trustees

Meeting: March 11th, 2006

Trustees:	Deborah Briggs	Chair	present
	Pamela Hiralall	Vice Chair	present
	Lena Bourque	Treasurer	present
	Jackie Demers	Secretary	absent
	Anthony Dias		present
	Katherine Church		absent
	Olivia Melo	Director	present

Meeting came to order at: 8:45 a.m.

Special Guest Michael Meunier reviewed the upcoming building projects with the Board. The projects have been divided into three stages. The first project is the renovation and completion of the vestibule into a 20x22 entrance, complete with double doors and entrance ramp at proper ADA grade.

The second project includes the cleaning of the basement and making it temperature controlled for more access.

The third project will be the repaving of the parking lot and it will include properly designated parking spaces to avoid the congestion currently at issue.

The R.H.D.C. will be holding a hearing on March 15th for the vestibule project. Once they sign off on plans, building inspector will issue permit and bids will be sought for the project. The hopeful timeline is to have the project complete by the end of June.

All of the following items were tabled for the next meeting on April 8th, 2006 at 8:30 a.m.

MINUTES

TREASURER'S REPORT

DIRECTOR'S REPORT

OLD BUSINESS:

NEW BUSINESS:

ADJOURNEMENT:

Meeting was adjourned at: April 8th at 10:30 a.m.
Next [regular] meeting scheduled for:

Respectfully submitted,
Olivia Melo, Library Director