

# Joseph Plumb Memorial Library – Rochester

## June Minutes for Meeting of the Board of Trustees

Meeting: June 14, 2014 8:37am

Attendance: Phoebe Butler - Chair  
Dennis Desrosiers  
Jennifer Kulak - **absent**  
Mary Levenson - Treasurer  
Rhonda Reints - Secretary  
Win Sharples – Vice Chair- **absent**  
Gail Roberts Director

Meeting came to order at: 8:32 a.m

Next [regular] meeting tentatively scheduled for July 12th @ 8:30 a.m. No August meeting.

### **MINUTES:**

Minutes for May: Dennis made a motion to approve, Mary seconded; approved.

### **DIRECTOR'S REPORT :**

Gail presented the Director's Report and the numbers were reviewed (see report for detail)

Fiscal year is winding down. Please stop by often to check with Gail for signature needed items.

July 10<sup>th</sup> is the deadline to submit all fiscal year items.

Director's May report: All staff will get a cost of living increase.

Lion's Club donated \$1000 for the summer reading program!

SAILS member meeting: E-book initiative to take the place of Overdrive.

Doing their 5 year plan with an outside coordinator.

Book Expo: Gail attended five panels. Saw Neil Patrick Harris and Cary Elways (Princess Bride). Shipped back two boxes of galleys to be used for summer book reads and gifts (not allowed to put into circulation due to presale copies.)

Daisies and Brownies are done with the meeting room. Daisies donated a book to library and Brownies gave an Orchid.

Circulation: Zinio magazines are doing well.

Friends are starting to collect books for the book sale.

### **BUILDING:**

Changing all lights bulbs through Mass Save to energy efficient ones for free or reduced cost.

See Project Priorities spreadsheet.

Handrail should be done this summer.

Building Committee should meet with Andrew at least quarterly to address building issues.

Motion to approve minutes: Mary made motion, Rhonda seconded, approved

### **OLD BUSINESS:**

Web page update is still in works. Karen had a concussion, so when she recoups she'll begin work on Library site.

### **NEW BUSINESS:**

Food for Fines: July. Dennis made motion to approve, Mary seconded, approved.

Curious at total cost of fines that are forgiven with the Food for Fines drive.

Bathroom: Make the men's restroom into a staff bathroom because it is less used by the public.

Need to change signs on doors to reflect change of status (Men/Women and Staff)

Mary motioned to change, Dennis seconded, approved.

Lisa: Summer Reading Program update. (Science theme, random drawings, Bubble Man Performer.)

### **OTHER:**

Wareham is having their override vote on decertification for their library this week. MBLC won't meet until after votes, so

Gail is encouraging Rochester people with Wareham cards to swap them out with a Rochester card.

### **ADJOURNEMENT:**

Meeting was adjourned at: 9:37 a.m. Dennis moved, Mary seconded; approved.

Respectfully submitted,  
Rhonda Reints - Secretary