

Joseph Plumb Memorial Library – Rochester

Minutes for Meeting of the Board of Trustees

Meeting: July 14th, 2012 8:30am

Attendance:	Phoebe Butler	Chair
	Jennifer Kulak	Treasurer
	Jay Williams	Secretary
	Mary Levenson	Trustee
	Gail Roberts	Director

Guests: Win Sharples

Meeting came to order at: 8:35 a.m.

Next [regular] meeting tentatively scheduled for: Sept. 8th @ 8:30 a.m.

MINUTES

Minutes for June 16th approved

DIRECTOR'S REPORT

Gail presented the Director's Report and the numbers were reviewed (see report for detail).

- Makepeace grant has been received
- Faith and Bruce Goguen have offered to redesign the library website. Also looking at migrating to Wordpress website.
- Gail will be on vacation July 27th – Aug 11th
- Summer reading program started this month. Have some great donated prizes/gifts this year, particularly from Mayflower bank.

OLD BUSINESS:

- Library basement project:
 - Dehumidifier installed in basement
 - Sprinkler system for basement will be required. No estimate provided on that yet.
 - Still working on firm estimates on elevator installation in basement.
 - Broken window in basement due to lawnmower needs to be repaired.
 - Room has been primarily finished, doors to be installed

NEW BUSINESS:

- Ideas for fundraisers for basement project:
 - Antique appraisal event.
 - Pampered Chef party
- New library online offering Gail is considering: Atomic training – online training resource that can be offered to library patrons from the library website. \$500 a year can offer 15 classes and every 90 days we can change them. (\$800 for 30 classes)
- SAILS annual fee is @\$10,000, received yearly report from SAILS which shows that we received @\$88,000 worth of services from SAILS.

FRIENDS:

- Friends board met in June and Phoebe was present to explain the library basement project.

ADJOURNEMENT:

Meeting was adjourned at: 09:33 a.m. Jay W. moved, Jen K. seconded.

Respectfully submitted,
Jay Williams, Secretary