

Joseph H. Plumb Memorial Library  
Trustee Meeting Minutes

Date: July 12, 2008

Time: 8:30

Trustees:	Wendy Keeler	Chair	present
	Lena Bourque	Vice-Chair	present
	Phoebe Butler	Treasurer	present
	Bunny Mogilnicki	Secretary	present
	Anthony Dias		present
	Deborah Briggs		present
	Gail Roberts	Director	present

Agenda Item

Call to order: 8:30

Bunny moved and Deb seconded that the June minutes be accepted as read. Accepted

Next meeting: September 27, 2008 8:30

Reports:

- The revolving acct. has \$4,359.27
- Gift fund has \$1,456.16 with a balance of \$6,966.00
- The Santos Reading Garden has now been completed. The family would like to be involved in future decisions as to the expenditure of monies that are sent to the library in the Steven's memory.
- The director attended the following meetings: Equal Access Grant Institute and MA Library Assoc Conference.

As far as the net borrower/net lender issue, we should have a positive by the end of the year.

The summer program is a success with 196 children, 20 teens, and 29 adults for a 214 total.

August 14th is the Liberty Elm Tree ceremony.

Patron count is 700 people June 23-28.

Friends are thanked for the food and help with the dedication of the gazebo on June 22, 2008

Friends will buy a 5 bicycle rack

If the DVD cleaner/ repairer issue has not been resolved, Friend and Trustees will fact find and look into buying one.

## Action items

## Old Business

Reading Garden refer to financials

Building Issues: Entry door to cost \$1,425 and have 4 side lights and glass light.

Ideas were presented for lighting for the gazebo. Bunny moved that the discussion be tabled until the next meeting. Phoebe seconded. Passed.

Gazebo Policy was discussed. It will be presented to the town attorney for legality.

Trust Funds: Ms. Mello suggests keeping nonexpendable (principle) and spending expendable monies when needed. Deb moved that we accept the nonexpendable monies so they can be documented in the Treasurer's office. Bunny seconded. Accepted.

## New Business

Out of state residents SAILS policy: there is a fee of \$55 per family for one card. Deb moved that we accept the SAILS policy. Lena seconded. Accepted.

Friends will have a booth at the Country Fair. The Book Sale will be September 6 at the Fellowship Hall of the First congregational Church of Rochester. The \$75 clean up fee was discussed.

## Other

Contracts for employees were signed.

Adjourned 10:15