

# Joseph H. Plumb Library Trustee Meeting

Date: January 3, 2019

Time: 6:30pm

Call to order 6:32 by Chairperson Rhonda

Attendance: Rhonda, Gloria, Jordan, Phoebe, Dennis, Gail

Jordan motions to the December minutes. Phoebe seconds. Approved.

Next meeting date: February 7, 2019

## Reports:

### Financial

- Fine collection is way down due to automatic renewal
- \$13,409 can be spent before end of Fiscal Year. Capital improvements will be made in warmer weather.

### Library Director's Report

- Annual print circulation up.
- New printer installed and working well.
- Friends meeting Thurs 1/24.

### Building Updates

- Building Priorities List
- Move to take off project of carpet on basement stairs. May suggest move to non-slip/treads for the project, instead of full carpeting.

## Action Items

### Old Business

- Director's Evaluation
  - Needs to be public, an open meeting
  - Gail needs 3 days notice
  - Wednesday Jan 16th 2pm
  - Rhonda & Gloria
- Trustees will vote to approve in February

### New Business

- FY20 budget vote
  - Dennis motions to approve we accept the new budget. Gloria seconds. Approved.
- Nomination Papers: Dennis, Kimberley
  - Reminder that Dennis and Kim need to take these out

## Other

## Adjournment

Phobe motions to adjourn 7:03pm. Gloria seconds. Approved.