

# Joseph Plumb Memorial Library – Rochester

## Minutes for Meeting of the Board of Trustees

Meeting: January 14<sup>th</sup>, 2012 8:30am

Attendance:	Phoebe Butler	Chair
	David Smith	Vice-Chair
	Dennis Desrosiers	Treasurer
	Jay Williams	Secretary
	Wendy Keeler	Trustee
	Gail Roberts	Director
	Win Sharples	Visitor

Guests:

Meeting came to order at: 08:38 a.m.

Next [regular] meeting tentatively scheduled for: February 11th @ 8:30 a.m.

### MINUTES

Minutes for January 2012 approved. Dennis moved to accept, Wendy 2nded. Trustee candidate Win Sharples was introduced to everyone.

### DIRECTOR'S REPORT

Gail presented the Director's Report and the numbers were reviewed (see report for detail).

- Financial report reviewed. Nothing out of the ordinary discussed
- Directors report reviewed. Food for fines went very well.
- Junior friends were very active this holiday season, creating greeting cards, organizing food donations and singing carols
- Symphony Tales: Someone from New Bedford symphony has written a score for the cello to go along with the locally authored book *Scratch & Scratch*. This program will have the author describing how she wrote the book, a reader and a cellist to read the book and play the score, and a child-sized cello for kids to try. Aimed at kids 5+. Will also inform music instructor at RMS about it as well. First shows will be at Mattapoisett, the doing it at Marion and finally here in Rochester on Feb. 4<sup>th</sup>.
- Publishers trying to kill overdrive by not cooperating with it, with the exception of Random House. Still a lot of dust settling going on regarding how the lending out of digital media will work.
- Noted that circulation is down from 2011, a disappointing trend, and represents lower participation in certain library programs.

### OLD BUSINESS:

- David installed motion sensitive bulbs under awning.
- Building committee: Mike supposed to be meeting with the elevator people over the holidays, but have not heard the results of this if any. Rich is aware of this pending project and Gail will try to contact him on Tuesday regarding a price.

### NEW BUSINESS:

- Have started requiring patrons to physically have Library cards when checking out materials. Staff are offering free replacements during the month of January to ease this into practice. So far, no negative feedback.
- Vote on Budget for FY 2012. Budget reviewed, no objections found. Wendy motioned to

- accept, David 2nded.
- Reviewed capital projects plan: a list of capital projects the library would want to work in if funding was available. Dennis voted to accept, Wendy 2nded.

**FRIENDS:**

- No information yet about the results of the Holiday Open House, but estimates are that they made @\$1000.

**ADJOURNEMENT:**

Meeting was adjourned at: 9:31 a.m. David moved, Dennis seconded.

Respectfully submitted,  
Jay Williams, Secretary