

**Joseph Plumb Memorial Library –
Rochester Minutes for Meeting of the Board of Trustees**

Meeting: April 14, 2016

Attendance:
Phoebe Butler-
Winston Sharples – Chair
Mary-Patrice Ruocco – Building Committee
Noelle Johnson - Secretary
Gail Roberts- Director

Meeting came to order at: 6:36 pm

Next meeting scheduled for Thursday, May 12, 2016 @ [6:30 pm](#)

MINUTES

Minutes for March approved. Mary-Patrice made a motion to approve; Rhonda seconded; unanimous.

REPORTS

Financial Report – Refer to report for complete details

- Paid out \$2154 for supplies for the cupola. Old Colony is still working on it and Andrew is working on a plan to take down the old one and put up the new one. Total sum to be voted on by the town.
- Capital fund is for building projects

Director's Report – See report for complete details

- Shared telescope at SAILS Library Showcase and received a great idea for using a digital picture frame for an electronic bulletin board to eliminate some of the stuff on the circulation desk. Friends has offered to purchase the frame and if it doesn't work, the frame will go in the raffle.

Friends – Considering doing a clothing drive through SAVERS this spring and doing a book/yard sale on the library lawn this summer.

Building Committee – Still working getting meeting together with Mike and/or Andrew with a mini-meeting for the trustees who are attending the meeting right before it to “freshen up” on our talking points.

OLD BUSINESS:

- Long Range Plan update has been started. Still waiting for the Friends and a few patrons to make contributions. There is no target date in which to complete it.
- The FY17 budget was changed a tiny bit by the town but it looks great. So far, so good.

NEW BUSINESS:

- Re-elect officers next month.
- Several policies are old and need updating: Collection Development, Weeding, and the Mission Statement. Gail will forward them to use to peruse and make changes so that we can discuss them at the next meeting.
- Winston is wondering if we should carpet the steps to the basement.

OTHER:

ADJOURNMENT:

Noelle made a motion to adjourn; Rhonda seconded; Unanimous.

Respectfully submitted,
Noelle Johnson - Secretary