

**Joseph Plumb Memorial Library –
Rochester Minutes for Meeting of the Board of Trustees**

Meeting: June 14, 2018
Time 6:30

Attendance:
Phoebe Butler
Gloria Vincent
Jordan Pouliot
Winston Sharples
Kimberley Burt

Gloria motioned to accept the minutes as corrected, Win seconded. Approved.

Next meeting July 12, 2018

No August meeting

July 1 beginning of new fiscal year

Gail tries to get as close to \$0 at the end of the fiscal year. Leftover money goes into the Town's "Free Cash" Fund, and they try to spend that the following year. But we always try to spend down as close as possible.

Library Director's May Report

Automatic Renewals if no holds and borrower is in good standing
A good benefit for older people who don't want to travel in poor weather
It will raise our circulation but lower our overdue fines.
SAILS developing its own App to take the place of Bookmyne

Building updates: Alarm system was tested. Need to slam back door when locking it up.

Friends meet next week

Eagle Scout has written his proposal but hasn't presented to Gail yet, but his troop leaders are very excited about the project

New Business:

1. New Wifi Hot Spot Policy

Jordan motions to accept the policy. Gloria seconds. Approved.

2. Gail's contract

Gloria motions to accept the contract with correction. Win seconds. Approved

Fiscal Year reports in July on Statistics, Financial Report
We need to spend at least 19% of our budget on materials
Budget has to increase an average of 1.5% over 3 years
\$7,000 of State Aid money in two payments once certified

Win motions to adjourn. Gloria seconds. Approved. 7:09pm

Respectfully submitted,
Jordan Pouliot, Secretary