

**Joseph Plumb Memorial Library –
Rochester Minutes for Meeting of the Board of Trustees**

Meeting: February 8, 2018

Attendance:

Noelle Johnson - Secretary
Phoebe Butler – Voucher Signer
Mary-Patrice Ruocco – Building Committee
Winston Sharples – Chair
Gail Roberts- Director
Leith Patneude – Friends Treasurer
Gloria Vincent – Potential Trustee

Meeting came to order at: 6:35 pm

Next meeting scheduled for Thursday, March 8 @ [6:30 pm](#)

MINUTES

Minutes for January meeting were approved.

Noelle made a motion to approve; Phoebe seconded, unanimous.

REPORTS

Financial Report – Refer to report for complete details

- 5 US History books were purchased with a book donation.
- First installment of the state aid (\$3237.29) has been received. Next installment due in the spring.

Director's Report – See report for complete details

- Posts interesting bits from e-magazines on Facebook to entice patrons to download the whole article.
- Although Andrew's grant request to make the library ADA compliant was denied, we will use capital funds to have it completed.
- Village Signs will create a plaque for the cupola and it will be attached to the building.

Friends – Leith distributed a beautiful pie graph to visually represent Friends revenue. With the largest income generating activity being membership, she encourages everyone to become a “Friend” and younger members are especially coveted in order to lift heavy things. Meetings are on Saturdays about once a quarter.

OLD BUSINESS:

- Library's Social Media Policy approved. Mary-Patrice made a motion, Noelle seconded, unanimous.
- Town's Social Media Policy distributed, reviewed and signed individually.
- First pass at the inventory is complete.

NEW BUSINESS:

- New summer reading program is in the works....Stay Tuned!
- Long-range plans were revisited. Many things have been accomplished or are in the process of being completed.

OTHER:

ADJOURNMENT:

Noelle made a motion to adjourn; Mary-Patrice seconded; Unanimous.

Respectfully submitted,
Noelle Johnson - Secretary