

Joseph Plumb Memorial Library
Rochester Minutes for Meeting of the Board of Trustees

Meeting: January 10, 2018

Attendance:

Noelle Johnson - Secretary
Phoebe Butler - Voucher Signer
Rhonda Reints - Vice Chair
Dennis Desrochers - Treasurer
Mary-Patrice Ruocco - Building Committee
Winston Sharples - Chair
Gail Roberts - Director

Meeting came to order at: 6:29 pm

Next meeting scheduled for Thursday, February 8 @ 6:30 pm

MINUTES

Minutes for December meeting were approved

Dennis made a motion to approve, Mary-Patrice seconded, unanimous

REPORTS

Financial Report - Refer to report for complete details

Haven't yet received state aid. First installment should arrive in three weeks.

Director's Report - See report for complete details

It was a very quiet month.

Friends -

OLD BUSINESS

- Digital Dash made it to 95%, just shy of making the goal. First week of January saw record checkouts on Overdrive.
- Gail is attending this Saturday's Friends meeting to discuss slight reassignments of responsibilities.
- Director's Annual review
 - Rhonda made a motion to approve, Mary-Patrice seconded, unanimous
 - Some discussion was entertained about several action items:
 - Carpet on stairs had been discussed but the town did not approve.
 - Thank you note to cupula repair people had been sent.
 - Plaque still needs to be ordered.
 - Action on addition is responsibility of the Trustees. Meeting with Selectmen needs to be scheduled to discuss next steps. Is a new architecture plan necessary?

NEW BUSINESS

- SAILS equipment was picked up so that an inventory can be completed. Last inventory was done in 2009.
- SAILS people counter will be borrowed around the first week of March.
- Gail will bring the 5 year plan to our next meeting for review.
- TYCTTLD is Saturday February 3, 2018.

OTHER

ADJOURNMENT

Dennis made a motion to adjourn, Rhonda seconded, unanimous