

Joseph Plumb Memorial Library – Rochester  
Minutes for Meeting of the Board of Trustees

Meeting: October 16<sup>th</sup>, 2010

Trustees:	Phoebe Butler	Chair	absent*
	David Smith	Vice-Chair	present
	Dennis Desrosiers	Treasurer	present
	Wendy Keeler	Secretary	present
	Bunny Mogilnicki		absent
	Elizabeth Owen		present
	Gail Roberts	Director	present

\*David Smith chaired the meeting in Phoebe's absence

Meeting came to order at: 8:32 a.m.

**MINUTES**

Minutes for September were accepted with changes. Dennis moved and Elizabeth seconded.  
(Approved)

**TREASURER'S REPORT**

Gail presented the Treasurer's Report.

**FRIENDS' REPORT**

The Junior Friends are meeting today.

The annual meeting is October 21<sup>st</sup>. One of the items for discussion is the Holiday Fair scheduled for December 4<sup>th</sup>. After the meeting will be a guest speaker.

**DIRECTOR'S REPORT**

Gail Roberts presented the Director's Report. The Friends are still working with town/state agencies regarding non-profit status. She shared what she learned at an ebook virtual conference. She is also is working to build awareness to Overdrive and Optimal Resume. Because 75% of our collection has been barcoded we are able to participate in the Sort to Light program to eliminate the need for slips when processing out of library loans.

To date we have received 116 scarves for soldiers. A tea will be held as a thank you to the participants.

**LIST OF VOTED ON DOCUMENTS**

Minutes for September were accepted with changes. David moved and Elizabeth seconded.  
(Approved)

**OLD BUSINESS:**

**Garden and Building Update** – The electrician fixed the lights and installed the new thermostats. Gail will be contacting Mike regarding servicing the furnace, cleaning the rugs, and winterizing the sprinkler system. Gail and Phoebe are still working on getting information regarding landscaping.

**NEW BUSINESS:**

**Gail's Review** – Gail's review needs to be done and voted on by next meeting.  
Wendy to forward last year's review to Phoebe.

**Open Meeting Law** – There is a town meeting on Tuesday and the OML will be discussed.

**OTHER:**

Phoebe to contact Deb Holden regarding the paint to cover the the chipping on the statue.

Meetings attended by staff:

9/14 MEG/LIG workshop, Lakeville PL  
9/18 Trustees meeting  
9/20 Overdrive webinar: Patron assistance  
9/21 Overdrive webinar: Community outreach  
9/28 Overdrive webinar: Browse, checkout, download  
9/29 Virtual conference: "Ebooks: Libraries at the Tipping Point" – Falmouth PL

**ADJOURNEMENT:**

Meeting was adjourned at: 9:18 a.m. Dennis moved, Elizabeth seconded.  
Next [regular] meeting tentatively scheduled for: November 6th, 2010 @ 8:30 a.m

Respectfully submitted,  
Wendy Keeler, Secretary