

Joseph Plumb Memorial Library – Rochester
Minutes for Meeting of the Board of Trustees

Meeting: May 12th, 2007

Trustees:	Deborah Briggs	Chair	present
	Pamela Hiralall	Vice-Chair	present
	Lena Bourque	Treasurer	present
	Wendy Keeler	Secretary	present
	Anthony Dias		present
	Jackie Demers		present
	Gail Roberts	Director	present

Meeting came to order at: 8:30 a.m.

Special guest: Mike Meunier, Facilities Manager.

MINUTES

Deb moved and Jackie seconded Minutes for April with correction.

TREASURER’S REPORT

Budget comparison shows 1% increase, Gail to reconcile budget and present to Lena. Discussed breaking line item “Maintenance” into Facilities Maintenance and Maintenance. Lawn and Garden Maintenance too broad, we will review the line items for FY09.

DIRECTOR’S REPORT

Gail Roberts presented the monthly statistics and April Highlights.

Received NetLender check for \$12.74, asked it to be deducted from SAILS fees.

OLD BUSINESS:

Update on Construction – Mike moved the gazebo last Sunday. We need a sign over the entrance, Mike present pricing for discussion. When relocating the old sign it was determine the existing sign was in disrepair, Mike will refinish the old sign and install it near new entrance. The town is moving the library signage on Rt. 105 to New Bedford Road. Mike will be putting in an electrical conduit in anticipation of installing three lamp post lights.

On Monday parking will be shut-off so parking lot can be top coated, the line painting will be designed and painted. Landscaping will need to be done. Seeding front grass may wait until September.

The front door is rotting; this is the next big project.

NEW BUSINESS:

Tree for Katherine Church – It was agreed to purchase a Tulip tree from the Greenways Committee.

Eastern Bank Grant – Only one of the two grants submitted for could be approved, Gail and Deb selected the one for greater value.

OTHER:

Gail attended SEMLS “Managing Your Building”, Friends meeting, and Town Department Heads meeting.

ADJOURNEMENT:

Meeting was adjourned at: 10:00 a.m.

Next [regular] meeting scheduled for: June 9th, 2007 @ 8:30 a.m.

Respectfully submitted,
Wendy Keeler, Secretary/Trustee