

Joseph Plumb Memorial Library – Rochester  
Minutes for Meeting of the Board of Trustees

Meeting: March 12<sup>th</sup>, 2011

Trustees:	Phoebe Butler	Chair	present
	David Smith	Vice-Chair	present
	Dennis Desrosiers	Treasurer	present
	Wendy Keeler	Secretary	present
	Bunny Mogilnicki		absent
	Elizabeth Owen		present
	Gail Roberts	Director	present

Meeting came to order at: 8:28 a.m.

**MINUTES**

Minutes for February were accepted. David moved and Dennis seconded. (Approved)

**TREASURER'S REPORT**

Gail presented the Treasurer's Report.

**FRIENDS' REPORT**

The Junior Friends met and are planning to assist with the Plumb Marketplace's Easter Egg Hunt. They are also planning to present a game night during the April school vacation.

The Friends had their board meeting on March 3<sup>rd</sup>. They are doing the Mother's Day sale again. They discussed the summer program. Book Sale is scheduled for September 10<sup>th</sup>. They are also inquiring about having a table at the "Yard Sale" held at the First Congregational. They will try another concert this year and hope that the EEE threat will not be an issue.

**DIRECTOR'S REPORT**

Gail presented the Director's Report.

There were 21 e-book downloads compared to 1 last year during the same month.

Tech Tuesdays – There has been much interest in the classes and smaller class sizes have been more successful.

Thursday is the Downloads and Donuts session sponsored by the Friends.

Mike Mahoney fixed the two outdoor lights that were broken and replaced all bulbs with CFL bulbs. A leak developed near the round computer table. Gail called Mike Meunier, and he sent someone to look at it. Again, the cupola was leaking. The leak was fixed the next dry day.

Wayne Therrien contacted Gail and said he will fix the stairs when the night temperatures are warmer.

Mad Science program was well attended.

**LIST OF VOTED ON DOCUMENTS**

Minutes for February were accepted. David moved and Dennis seconded. Found in the Trustees binder in library director's office (Approved)

**OLD BUSINESS:**

**Building Committee Update** – Mike Meunier will be attending the April meeting. Phoebe contacted the building department and tried to schedule a meeting, but will wait until after the meeting with Mike in April to see if we have enough information.

**State of the Capital Funds** – Gail has created a spreadsheet and presented the balance.

**NEW BUSINESS:**

**Good Friday hours 10-2** – Gail will check with other libraries for their policies.

**Suggestions for Landscaping** – Gail will pursue planting grass to the foundation on Constitution Way and ramp sides, keeping shrubs as is near the stairs. She will also discuss/coordinate the plantings at the main entrance and gazebo.

**OTHER:**

**Meetings attended by staff:**

2/12	Trustees meeting
2/25	MLS Library Directors Roundtable

**ADJOURNEMENT:**

Meeting was adjourned at: 9:37 a.m. Elizabeth moved, David seconded.  
Next [regular] meeting scheduled for: April 9<sup>th</sup>, 2011 @ 8:30 a.m

Respectfully submitted,  
Wendy Keeler, Secretary