

Joseph Plumb Memorial Library – Rochester
Minutes for Meeting of the Board of Trustees

Meeting:

Trustees:	Wendy Keeler	Chair	present
	Lena Bourque	Vice-Chair	present
	Phoebe Butler	Treasurer	present
	Bunny Mogilnicki	Secretary	present
	Anthony Dias		absent
	Deborah Briggs		present
	Gail Roberts	Director	present

Meeting came to order at: 8:34

MINUTES Lena moved to accept the April minutes and Deb seconded. (Approved)

TREASURER’S REPORT Gail said that materials spending was at 17%. The revolving fund --\$6413.14. The Santos gift fund-- \$5105.23 and the rest of the gift fund - -\$337.07.

DIRECTOR’S REPORT: Gail Roberts distributed the monthly statistics and Highlights for April.

Gail attended the Equal Access library grant institute 4/2-4/3.

Gail is now on the board of SAILS.

Gail is currently preparing the ARIS report.

Gail has contacted SAILS in an effort to access a report to determine which materials have not been active in the past 2/3 years.

FRIENDS REPORT: The next Friends meeting is June 12, 2008

OLD BUSINESS:

Reading Garden Update: The Santos Family is in the process of selecting the seating, the focal point and the inscription for the garden.

Building Issues Update: rug has been cleaned, handicap ramp and stoop cement was poured. In addition, a light needs to be either installed or directed toward the handicapped ramp.

NEW BUSINESS:

Friends: The respective chairpersons of the Friends and Trustees met to discuss upcoming events. It was decided that a trustee (to be determined) would act as a liaison to the Friends group in an effort to keep the lines of communication open between the two groups. This idea was viewed with enthusiasm by the Trustees. The next Friends meeting is June 12, 2008. Also noted and discussed was "Friends Week" on October 19th...and ideas for a reception to take place on Thursday of that week.

Book Sale: Gail will write a proposal to use the First Congregational Church Fellowship Hall for our book sale the Friday and Saturday after Labor Day.

Shrubbery Committee: Wendy made a motion that Bunny and Deb buy shrubs for the front of the building according to the criteria discussed. Maximum to be spent is \$250.

New Librarian: Gail introduced Lisa Fuller, the new children's librarian. She told us about the summer reading program. A motion was made to accept the plan for the summer reading program. Phoebe seconded. (Accepted)

Page Position: It was announced by Gail that Tabitha Schneider is the new page for the library.

Bench and Signage: Gail will research the bench and the picture signage possibilities.

Update on trust funds: None.

Future Santos Gifts: Future gift fund donations that the library receives in memory of Steven G. Santos were discussed. We will present our ideas to the Santos family.

Liberty Elm: Bunny moved to accept The Liberty Elm tree which was donated through Greenways and the Boy Scouts. . Phoebe seconded. (accepted)

OTHER:

Gail will check with Mike M. to see if we can have a "chirp" when someone uses the doors during open hours.

Gazebo Furniture: Trustees tabled gazebo furniture until such time as gazebo project was complete and needs could be accurately assessed.

Awning: Trustees are asked to look at the possibility for an awning over the door near the parking lot.

ADJOURNEMENT:

Meeting was adjourned at: 10:10

Next [regular] meeting scheduled for: June 14, 2008 8:30 AM

Respectfully submitted,
Bunny Mogilnicki, Secretary