

**Joseph Plumb Memorial Library –  
Rochester Minutes for Meeting of the Board of Trustees**

Meeting: March 9, 2017

Attendance:

Rhonda Reints – Vice Chair  
Winston Sharples – Chair  
Mary-Patrice Ruocco – Building Committee  
Phoebe Butler  
Gail Roberts- Director

Meeting came to order at: 6:35 pm

Next meeting scheduled for Thursday, April 13 @ **6:30 pm**

**MINUTES**

Minutes for January Meeting approved. Rhonda made a motion to approve; Mary-Patrice seconded; unanimous.

**REPORTS**

Financial Report – Refer to report for complete details. On track for FY17 spending.

Director's Report – See report for complete details

Friends –

Building Committee --

**OLD BUSINESS:**

- Trustee Nomination Status: Phoebe and Rhonda have both submitted their nomination papers and will be on the ballot in April

**NEW BUSINESS:**

- Proposal to close the library from 10-1 on Wednesday, March 15 so that staff can attend the SAILS Library Showcase at BCC. Rhonda approved; Phoebe seconded. Approved.
- Proposal to increase full cleaning to once each week, if the budget allows. Approved
- ORR School Committee wants to use the area libraries as drop-off locations for the 3:30 bus for the JHS and HS to save money. Gail agreed to do it from October – January, as long as it was understood that the library and staff were not baby-sitting, and were not liable for the students.

**OTHER:**

- The library was chosen to participate in the MLS' initiative "Word of Mouth Marketing".
- There will be a Clutter Control workshop on April 8.
- The Rochester Women's Club will be visiting on April 6.
- Gail will be going to Book Expo America in NYC again, funded by the Friends.

**ADJOURNMENT:**

Rhonda made a motion to adjourn; Mary-Patrice seconded; Unanimous.

Adjourned at 7:20 PM.

Respectfully submitted,  
Gail Roberts, Library Director