

Joseph Plumb Memorial Library – Rochester

Minutes for Meeting of the Board of Trustees

Meeting: June 8, 2013 8:30am

Attendance:	Phoebe Butler	Chair
	Dennis Desrosiers	Vice-Chair
	Jennifer Kulak	Treasurer
	Mary Levenson	Trustee
	Win Sharples	Trustee
	Gail Roberts	Director

Guests:

Meeting came to order at: 8:32 a.m.

Next [regular] meeting tentatively scheduled for: July 13th @ 8:30 a.m. There will be no meeting in August.

MINUTES

Motion to approve May minutes made by Dennis; seconded by Jen. Approved

DIRECTOR'S REPORT

Gail presented the Director's Report and the Accounts and balances were reviewed (see report for detail).

Financial Report

There was a question about who finances the two gardens. The Friends and the Santos Funds pay for upkeep and planting of the gazebo garden. The Better World Books money pays for upkeep of the entrance garden.

OLD BUSINESS:

The meeting room policy was approved with some editorial amendments. Motion to approve made by Win; seconded by Mary. Approved.

NEW BUSINESS:

Water in Basement: Water has been coming in the basement windows near the new meeting room. Mike put window covers on the windows and cleaned out the gutter. Gail put on a new downspout end that will direct the water away from the windows. Some water still gets in, but not as much as before.

The Library Director's contract was reviewed and approved. Motion to approve made by Mary; seconded by Dennis. Approved.

ADJOURNEMENT:

Meeting was adjourned at: 9:24 a.m.

Respectfully submitted,
Gail Roberts, Library Director