

Joseph Plumb Memorial Library – Rochester

Minutes for Meeting of the Board of Trustees

Meeting: July 13th, 2013 8:30am

Attendance:	Phoebe Butler	Chair
	Dennis Desrosiers	Vice-Chair
	Jennifer Kulak	Treasurer
	Jay Williams	Secretary
	Mary Levenson	Trustee
	Win Sharples	Trustee
	Gail Roberts	Director
Guests:	Emily Audet	New Page (yay!)
	Rosemary Smith	Conservation Commission
		Open Space Committee
	Maureen Hartley	
	Mary McCann	

Meeting came to order at: 8:35 a.m.

Next [regular] meeting tentatively scheduled for: September 7th @ 8:30 a.m.

MINUTES

Minutes for June 2013 approved.

DIRECTOR'S REPORT

Gail presented the Director's Report and the numbers were reviewed (see report for detail).

Recent additions to Gift fund were:

- Gift in Memory of Betty Ruggles (\$1500)
- 2nd Makepeace grant (\$3000)

OLD BUSINESS:

- Water in basement from window in SW corner has been partially remediated. Still getting a small amount of water during large rainstorms. Gutter downspouts pointed away from window well, window covers were put in place but still need to be attached to building.

NEW BUSINESS:

- Meeting was kicked off with a presentation and discussion by our guests Rosemary Smith, Maureen Hartley and Mary McCann regarding the Community Preservation Act. They are leading an effort to pass a 1.5% CPA surcharge on residents property tax to fund a CPA budget that the state would match currently at 27%. These funds can be used for community projects like historic preservation, open space, recreation, community housing and other such projects. This could be a way to gain state funded dollars toward community projects that the town already pays for without funding. The Trustees were generally in favor of the proposal.
- Assessing the use of ProQuest for library book list widgets on website, to replace current service we use Book Letters for cost savings of \$250/year.
- The use of SmartPay service for paying library fines was discussed. They have a free trial that the library may try, but it is the current opinion that the cost of this service would not pay for itself at our library.
- Summer Reading Program has started. Lisa attended the Scholastic Book Fair at RMS put on by the PTA. She was able to sign many students up for the Summer Reading Program and the PTA was able to supply each child with 1 free book of their choice.

- Gail hosted Tech night at the library to show patrons the new Enterprise front end to the Sails library website, and to instruct on other technical offerings the library has, but had 0 attendance :^(
- Gail proposed having another Food for Fines promotion at the library the first 2 weeks of August. Motion to approve by JKulak, seconded by WSharples
- Gail is looking for help with putting together a library annual survey. Winston's services were offered.
- Annual Staff reviews were completed.
- Gail will be on vacation 7/29-8/3 and 9/9 – 9/14

FRIENDS:

- Next meeting on July 27th at 11am.
- Currently looking for staffing for the Rochester Country Fair and the Library booksale scheduled for Sept 7th.

ADJOURNEMENT:

Meeting was adjourned at: 9:54 a.m. JKulak moved, DDesrosiers seconded.

Respectfully submitted,
Jay Williams, Secretary