

Joseph Plumb Memorial Library – Rochester  
Minutes for Meeting of the Board of Trustees

Meeting: February 12<sup>th</sup>, 2011

Trustees:	Phoebe Butler	Chair	present
	David Smith	Vice-Chair	present
	Dennis Desrosiers	Treasurer	present
	Wendy Keeler	Secretary	present
	Bunny Mogilnicki		present
	Elizabeth Owen		present
	Gail Roberts	Director	present

Meeting came to order at: 8:32 a.m.

**MINUTES**

Minutes for January were accepted. David moved and Dennis seconded. (Approved)

**TREASURER'S REPORT**

Gail presented the Treasurer's Report.

**FRIENDS' REPORT**

Junior Friends are meeting today. They will be organizing a family game night.

The Friends board is meeting on March 3<sup>rd</sup>.

**DIRECTOR'S REPORT**

Gail presented the Director's Report.

**LIST OF VOTED ON DOCUMENTS**

Minutes for January were accepted. David moved and Dennis seconded. Found in the Trustees binder in library director's office (Approved)

Budget 2012 was accepted with change. Dennis moved and Bunny seconded. Filed in library director's office (Approved)

**OLD BUSINESS:**

**Building Committee Update** – Phoebe has not heard from Mike Meunier and she will be sending him a request to schedule a meeting.

**FY2012 Budget** – The personnel costs have been corrected. Dennis moved we approve the budget with the omission of the last record “Capital Outlay from previous fiscal year”. Bunny seconded. (Approved)

**NEW BUSINESS:**

**Trustee Opening** – Gail expressed concern in lack of interest in second open trustee position. Phoebe has taken out papers for the first position.

**OTHER:**

Williamstown House of Local History sent a thank you letter for the Vital Records.

Gail sent a sympathy card for Dan McGaffey on behalf of the Library and trustees.

Gail is boxing remain vital records to be sent to Massachusetts State Archives.

**Meetings attended by staff:**

1/8	Trustees meeting
1/11	Town Dept. Heads meeting
1/14	Recorded Books webinar: electronic games
1/19	SAILS members meeting

**ADJOURNEMENT:**

Meeting was adjourned at: 9:22 a.m. Bunny moved, David seconded.  
Next [regular] meeting scheduled for: March 12<sup>th</sup>, 2011 @ 8:30 a.m

Respectfully submitted,  
Wendy Keeler, Secretary